

**Regional Recreation Corporation of Wood Buffalo (“RRC”)  
Fort McMurray, Alberta  
Request for Proposal (“RFP”)  
For  
Security Service Provider for Conklin Multiplex**

**RFP # 2019-04-16-Security-Service-Provider-Conklin-Multiplex**

**ADDENDUM 1**

Responses from the Regional Recreation Corporation of Wood Buffalo (in red font) to the following questions received in relation to the aforementioned Request for Proposal are reflected in this Addendum.

1. What is the term of the contract?

1 A. One year term.

2. Are the bunk rooms in the multiplex still available for the guard when off-shift?

2 A. No

3. What are the business hours for the public?

3 A. Facility hours 12:00pm to 9:00pm Monday to Friday, Saturday and Sunday 10:00am to 9:00pm

4. In 3.6.3 in the scoring chart, number 3 is “Customer Services”? Can you please define what this is referring to and entails? Example, are there other value adds the company may have, etc.?

4 A. Good record of dealing with large facilities with a diverse patron group and sensitive situations.

References would be helpful in determining this criteria.

5. The RFP does not request copies of any safety certifications like COR as an example. Is this an oversight?

Note: Verification of all proponent’s safety program and certifications as part of the initial evaluation, given the line of work, location, and compounded with the guard will be working alone may be a suggestion to shift liability from the RRC. This additionally ensures there is a safety officer that physically visits the site minimum of once a month. Requesting a current WCB certificate and rate summary will also identify which

companies will follow proper OH&S requirements. I respectfully suggest that safety be a line item on the scoring chart, and fairly high weight for evaluations?

5 A. We are comfortable with what we have requested. If anyone has extra certifications ie: COR it would be good to include this in the RFP package.

6. In the Scope of Work, it asks for Motor Vehicle Liability Insurance to \$2,000,000 however there is no mention of a vehicle requirement. Is a fully marked Solicitor General approved security vehicle required? Is there a facility vehicle on site for emergency situations if one is not required?

6 A. Correct, there is no vehicle available for use at the facility. Any mobile patrols would be an asset but there is no requirement to provide vehicle insurance verification.